

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**September 23, 2014**

The Central Bucks Board of School Directors held its meeting on Tuesday, September 23, 2014 in the Board Room of the Educational Services Center with President Paul Faulkner presiding. The meeting was called to order by President Faulkner at 7:34 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Paul Faulkner, President; James Duffy, John Gamble, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

**BOARD MEMBERS ABSENT**

Stephen Corr, Joseph Jagelka

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio, Scott Kennedy, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

President Faulkner reported that the Board met in Executive Session on Wednesday, September 17, 2014 after the Operations Committee meeting and again tonight to discuss personnel and legal issues.

**APPROVAL OF MINUTES**

Motion by Kelly Unger, supported by Geryl McMullin, to approve the minutes of the September 9, 2014 school board meeting.

Motion Approved 6-0-1. (John Gamble)

**PUBLIC COMMENT**

None

**SUPERINTENDENT'S REPORT**

Student Safety and Personal Welfare

With regard to the recent sexual misconduct charge made by a student about a music teacher, Dr. Weitzel wanted to commend the student for coming forward and reporting the incident. Dr. Weitzel thanked all families and the CB school community for their support of our students and also thanked Dr. Scott Davidheiser – CB South Principal; Mr. Jason Bucher – CB West Principal; and Mr. Tim Donovan – Lenape Middle School Principal for their leadership, care, and guidance. Dr. Weitzel assured the school board and families that the district will continue to review its policies and current health and safety curriculum. The district will also continue to cooperate with the District Attorney's office and will monitor the outcome of the legal process.

Summer Educational Technology Review

Dr. Weitzel provided Board members with an update on educational technology. He reported that over the summer more than 140 Interactive Short Throw projectors, including cabling and speakers, were installed in middle school classrooms. A total of 248 wireless access points, including cabling and mounting devices, were also installed. Currently work is being done on the installation of 114

wireless access points in the elementary schools. By the end of October all schools will have seamless Wi-Fi for the first time. A total of 200 new security cameras were installed and a total of 100 security cameras were relocated. The IT Department routinely replaces about one-fifth of our 10,000 computers each summer. This year, the district replaced approximately 1,000 laptops and 1,000 desktop computers. Over 400 laptops were issued to teachers. These middle school Math, Science, Social Studies, Language Arts, World Language, Special Education and 6<sup>th</sup> grade teachers were a subset of teachers for this phase of the plan. Approximately 200 iPad tablets were configured for a pilot program to begin in 1<sup>st</sup> and 2<sup>nd</sup> grade classrooms in four elementary schools. Teachers involved in this program received training this summer in the effective use of the iPad in the classroom. This iPad program will eventually be in all elementary schools. Office 365 went online last year and is used by students in grades 6-12 as an online file storage to access their files from school and home. Office 365 is also used as an internal e-mail system that allows communication to be limited to staff and other students. Dr. Weitzel concluded this update stating that the educational technology committee will be meeting again soon to begin working on the next phase of the plan.

#### Heroes Run Certificates of Appreciation

Mrs. Unger shared a video by Andrew Widmeier, a junior at Central Bucks High School -- East, highlighting the events of the Heroes Run. The following students were recognized and presented Certificates of Appreciation as Central Bucks student leaders for the Heroes Run. Each student spoke about what the day meant to them.

Ben Morse – Central Bucks High School – East

Dillon Kelly – Central Bucks High School – South

Beckett Wilson – Central Bucks High School – West (unable to attend)

#### **SCHOOL BOARD REPORTS**

The Operations Committee, IU Board Committee, and MBIT Executive Council minutes were noted and are Attachment A for informational purposes. Mrs. Unger added that the MBIT student built house has been sold and moved to its new owner.

#### **TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS**

Motion by Jerel Wohl, supported by James Duffy, to approve the Treasurer's Report and Summary of Fund disbursements for the month of August 2014.

|                              |                  |
|------------------------------|------------------|
| General Fund – August 2014   | \$125,790,848.52 |
| Capital Fund (net voids)     | 1,810,985.99     |
| Food Service (checks issued) | <u>4,097.37</u>  |
| TOTAL ALL FUNDS              | \$127,605,931.88 |

Motion Approved 6-0-1. (Geryl McMullin)

#### **ACCOUNTS PAYABLE CHECK DISBURSEMENTS**

Motion by Jerel Wohl, supported by Kelly Unger, to approve the September 15, 2014 and September 19, 2014 Accounts Payable check disbursements.

Motion Approved 6-0-1. (Geryl McMullin)

## RATIFICATION OF INVESTMENTS

Motion by John Gamble, supported by Jerel Wohl, to approve the Ratification of Investments for the month of August 2014.

| Category | Purchase Date | General Fund   |               | Rate  | Yield      | Bank Name                  |
|----------|---------------|----------------|---------------|-------|------------|----------------------------|
|          |               | Principal      | Maturity Date |       |            |                            |
| PLGIT    | 8/1/2014      | \$7,500,000.00 | 1/28/2015     | 0.20% | \$7,397.26 | PLGIT Term                 |
| PLGIT    | 8/19/2014     | \$248,000.00   | 8/19/2015     | 0.50% | \$1,240.00 | Needham Bank, Needham, MA  |
| MBS      | 8/22/2014     | \$245,000.00   | 8/21/2015     | 0.50% | \$1,221.64 | Synovus Bank, Columbus, GA |
| TOTALS   |               | \$7,993,000.00 |               |       | \$9,858.90 |                            |

Motion Approved 7-0.

## REAL ESTATE TAX ASSESSMENT APPEAL

Motion by James Duffy, supported by Geryl McMullin, to approve the Bucks County Court of Common Pleas settlement of a real estate tax assessment appeal with Lighthouse Warrington/Newpointe, LLC, Parcel #50-010-119 in the amount of \$42,149.80. The settlement is for the January 2012 through June 2015 time period. Payment will be in the form of a credit against the 2015-2016 tax bill. (Attachment B).

Motion Approved 7-0.

## CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Geryl McMullin, supported by Kelly Unger, to approve the change order to Shade Environmental for additional asbestos abatement at Holicong Middle School in the amount of \$18,400.

Motion Approved 7-0.

Motion by Geryl McMullin, supported by James Duffy, to approve the change order to Centre Point Contracting for new siding on the modular classrooms at Unami Middle School in the amount of \$22,602.39.

Motion Approved 7-0.

Motion by Geryl McMullin, supported by James Duffy, to approve the change order to Mike Kobithen Roofing for a new roof on the modular classrooms at Unami Middle School in the amount of \$21,830.

Motion Approved 7-0.

Motion by Geryl McMullin, supported by James Duffy, to approve the change order to Pinnacle Electrical Construction to relocate the IDF closet at Unami Middle School in the amount of \$19,915.

Motion Approved 7-0.

## PERSONNEL ITEMS

Motion by Geryl McMullin, supported by John Gamble, to approve resignations, retirements, and unpaid leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, per diem substitute teachers, and homebound instructors.

### RESIGNATIONS

Name: William Horner

Position: Duty Assistant – Unami Middle School

Effective: September 10, 2014

Name: Colraine Hunley

Position: Special Education Assistant – Groveland Elementary School

Effective: September 3, 2014

Name: Jean Lee

Position: Special Education Assistant – Warwick Elementary School

Effective: September 19, 2014

Name: Lynlee Nolan

Position: Basic Skills Assistant – Butler Elementary School

Effective: September 9, 2014

Name: Stephanie Quinn

Position: Elementary teacher – Kutz Elementary School

Effective: September 11, 2014

Name: Danielle Sarver

Position: PEN teacher – Butler Elementary School

Effective: September 2, 2014

### RETIREMENTS

Name: Terry Fulmer

Position: Head Custodian – Kutz Elementary School

Effective: September 12, 2014

### UNPAID LEAVES OF ABSENCE

Carrie Cochran      Special Education teacher – Doyle Elementary School  
December 1, 2014 – August 2015

Valerie D'Alonzo      Secondary School Counselor – Central Bucks High School – West  
January 5, 2015 – August 2015

Andrew O'Brien      Mathematics teacher – Central Bucks High School – South  
January 5, 2015 – March 19, 2015

### APPOINTMENTS

Name: Heather Aivazian

Position: Title I Instructional Assistant – Groveland Elementary School  
\$13.87 per hour

Effective: September 15, 2014

Name: Faith Barlow  
Position: Personal Care Assistant – Unami Middle School  
\$12.14 per hour  
Effective: September 8, 2014

Name: Brenda Bates  
Position: Personal Care Assistant – Lifeworks/Central Bucks High School – West  
\$12.64 per hour  
Effective: September 22, 2014

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Name: Jennifer Castro  
Position: Instructional Assistant/Educational Assistant – Butler Elementary School  
\$13.87 per hour  
Effective: September 12, 2014

Name: Andrea Chiarappa  
Position: Personal Care Assistant – Tohickon Middle School  
\$12.14 per hour  
Effective: September 15, 2014

Name: Samantha Ettinger  
Position: Special Education Assistant – Tamanend Middle School  
\$13.87 per hour  
Effective: September 10, 2014

Name: Lisa Hobbs  
Position: Duty Assistant – Warwick Elementary School  
\$12.14 per hour  
Effective: September 2, 2014

Name: Nicholas Lykon  
Position: Educational Assistant – Unami Middle School  
\$13.87 per hour  
Effective: September 10, 2014

Name: Karen Moeser  
Position: Title I Instructional Assistant – Groveland Elementary School  
\$13.87 per hour  
Effective: September 15, 2014

Name: Patricia Pharr  
Position: Duty Assistant – Titus Elementary School  
\$12.14 per hour  
Effective: September 9, 2014

Name: Robert Pierce  
Position: Head Custodian – Kutz Elementary School  
\$20.57 per hour  
Effective: September 11, 2014

Name: Brenda Robinson  
Position: Duty Assistant – Butler Elementary School  
\$12.14 per hour  
Effective: September 22, 2014

Name: Linda Schumann  
Position: Basic Skills Instructional Assistant – Linden Elementary School  
\$13.87 per hour  
Effective: September 15, 2014

Name: Caitlin Swartley  
Position: Basic Skills Instructional Assistant – Buckingham Elementary School  
\$13.87 per hour  
Effective: September 16, 2014

Name: Elizabeth Umstead  
Position: Basic Skills Instructional Assistant – Buckingham Elementary School  
\$13.87 per hour  
Effective: September 16, 2014  
Reason: Employee Resignation

#### LONG-TERM SUBSTITUTE TEACHERS

Name: Robin Hepp  
Position: (.4) PEN teacher – Butler Elementary School  
\$9,200 (M+0 credits, Step 1)  
Effective: September 9, 2014 until the end of the 1<sup>st</sup> semester of the 2014-2015 school year

#### LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Cynthia Malmros  
Position: Elementary teacher – Kutz Elementary School  
\$19.75 per hour  
Effective: September 12, 2014

Name: Leigh Schoepflin  
Position: Music teacher – Lenape Middle School  
\$19.75 per hour  
Effective: October 1, 2014

#### CLASSIFICATION CHANGES

| <u>Name</u>      | <u>From</u>   | <u>To</u>  | <u>Effective Date</u> |
|------------------|---|--|-----------------------|
| Michele McIntyre | (.8) PE School Psychologist<br>(.2) TPE School Psychologist<br>Lenape/Linden<br>No Change In Salary | (1.0) PE School Psychologist<br>Lenape/Linden<br>No Change In Salary | 8/26/14               |
| Cristina Yanik   | Title I Instructional Assistant<br>Barclay<br>No Change In Salary                                   | Educational Assistant – Office<br>Barclay<br>No Change In Salary     | 9/22/14               |

PER DIEM SUBSTITUTE TEACHERS

|                     |                    |                     |                       |
|---------------------|--------------------|---------------------|-----------------------|
| Marissa Baldari     | Amy Fedun          | Christopher Maddish | Sharon Sharkey        |
| Brittani Beatty     | Adrienne Firer     | Cynthia Malmros     | Brittany Silverman    |
| Joe Becker          | Ashley Fisher      | Megan McCarey       | Theresa Strocen Bates |
| Megan Bekes         | Brett Flail        | Elizabeth McGuire   | Norman Stull          |
| Jill Bell           | Holly Frabizio     | Dorothy McLane      | Wendy Teschner        |
| Alison Berwick      | Susan Galow        | Kristin McMullen    | Timothy Treweek       |
| Amanda Blickley     | Carole Gettman     | Ami Mendola         | Elizabeth Tyler       |
| Gwen Burchill       | Howard Gottlieb    | Samantha Mutchnik   | Michelle Tyson        |
| Gina Caravella      | Elizabeth Grove    | Laura Niland        | Mary Van Ellis        |
| Theresa Castonguay  | Margaret Haflett   | Elizabeth Nolan     | Kelly Wade            |
| Christine Champeaux | Denise Jordan      | Maria Papanikolaou  | Robyn Wang            |
| Sam Clark           | Marsha Kelso       | Kelly Peterson      | Aileen Wanzer         |
| Cheryl Demusz       | Neena Kumar        | Kathleen Poirer     | Amy Wayne             |
| Sandra Elliott      | Nicole Lancellotti | Cindy Ruenes        | Alexis Woodbury       |
| Krystal Eng         | Jennifer Leonard   | Diane Rumbold       |                       |

HOMEBOUND INSTRUCTORS

|                   |                        |                    |                     |
|-------------------|------------------------|--------------------|---------------------|
| Megan Bekes       | Maria Gartland         | Gayatri Mahnkopf   | Matthew Sikora      |
| Keith Bellomo     | Ruth Geiger            | Elizabeth Margush  | Stacy Smith         |
| Barbara Berman    | Tania Gonzalez Alberts |                    | Regina Storaska     |
| Susan Bitsko      | Sandra Hann            | Meaghan McCafferty | Nicole Stover       |
| Christine Boyd    | Katherine Helm         | Elizabeth McNealy  | Mary Taloricco      |
| Maria Careghini   | Lisa Jenkins           | Lizanne Meeks      | Shelli Trimbur      |
| Susan Cronin      | Lisa Johnson           | Krista Milewski    | Lora Vaknin         |
| Joan Daly         | Christina Kemmerer     | Joanne Milligan    | Kelly Wade          |
| Joshua DiCamillo  | Monica Kenny           | Laura Niland       | John Wasicko        |
| Lorraine DiPersio | Miriam Krantz          | Elizabeth Nolan    | Alexis Woodbury     |
| Karen Doman       | Alexandra Kuchler      | Kevin Nord         | Trudy Yoder         |
| Susan Elko        | Nancy Labs             | Alyson O'Brien     | Mikhail Zolotnitsky |
| Heather Farley    | Christina Leinheiser   | Sheila Osborne     |                     |
| Beth Fox          | Christopher Maddish    | Joan Romesburg     |                     |
| Holly Fabrizio    | Michelle Mahabee       | Diane Rumbold      |                     |

Motion Approved 7-0.

Motion by Kelly Unger, supported by Jerel Wohl, to approve per diem substitute educational assistants and substitute custodians.

PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS AND SUBSTITUTE CUSTODIANSSubstitute Educational Assistants:

|                 |                 |                 |                    |
|-----------------|-----------------|-----------------|--------------------|
| Elisa Barbera   | Joan D'Souza    | Susan Jacobson  | Eileen Reising     |
| Gary Beck       | Maureen Eck     | Kathleen Judge  | Katherine Trainer  |
| Randi Boyce     | Paula Gattone   | Deanna Keenley  | Johanna Vogel      |
| Deborah Carpino | Robin Granieri  | Eugenia LeClair | Kathleen Wilchacky |
| Lynn Catone     | Barbara Grosso  | Jane Marshall   | Cynthia Wood       |
| Jessica Coombs  | Tiphani Hageali | Edward Martin   | Dorothea Zimmerman |
| Kathy Dando     | Sylvia Hansen   | Kara McClenahan |                    |

Substitute Custodians:

Matthew Fellenz

James Graff

Motion Approved 6-0-1. (John Gamble)

**STUDENT ITEMS**

Motion by Geryl McMullin, supported by John Gamble, to approve the following student trips:

- CB South AP Literature classes to travel to Newark, New Jersey on October 24, 2014
- CB West Choir to travel to New York on October 26, 2014
- CB West Student Government Organization to travel to Altoona, PA on November 6-  
November 8, 2014

Motion Approved 7-0.

**STAFF CONFERENCES/WORKSHOPS**

Motion by Kelly Unger, supported by James Duffy, to approve the following staff to attend the listed conferences/workshops. This money is taken from the Title II Grant Federal Funds.

|                   |          |  |          |              |
|-------------------|----------|--|----------|--------------|
| Brian Blair       | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Jeffery Clifford  | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Kimberly Cole     | 10/22/14 | Penny Kittle                           | BCIU #22 | 125          |
| David DeSilva     | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Matthew Fash      | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Chris Johnson     | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Richard Knoedler  | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Janet Kueny       | 10/22/14 | Penny Kittle                           | BCIU #22 | 125          |
| Lori Lennon       | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Frank Mancini     | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Amanda Mangold    | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Mark Mannella     | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Beth Moran        | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Rachel Nulty      | 10/2/14  | Echoes & Reflect: Ldrs in Holocaust Ed | BCIU #22 | 90           |
| Michelle O'Brien  | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Jessica Ritrovato | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Amy Wine          | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| Yelana Zonis      | 11/12/14 | The WISC-V What's New & Adv Interp     | BCIU #22 | 20           |
| <b>TOTAL</b>      |          |  |          | <u>1,130</u> |

Motion Approved 7-0.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 8:00 p.m.

Respectfully submitted,

*Sharon L. Reiner*

Sharon L. Reiner  
Board Secretary



CENTRAL BUCKS SCHOOL DISTRICT  
Operations Committee Minutes  
May 21, 2014

Committee Members Present

Joe Jagelka, Chair  
Jim Duffy, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

|                 |                  |
|-----------------|------------------|
| Paul Faulkner   | Steve Corr       |
| Tyler Tomlinson | Dr. Dave Weitzel |
| Nancy Silvious  | Ken Rodemer      |
| Dave Matyas     | Sue Vincent      |

The meeting was called to order at 6:00 PM by Joe Jagelka

PUBLIC COMMENT

Mr. Keith commented on the need for cheerleading mats in the Middle Schools.

APPROVAL OF MINUTES

The April 16, 2014 Operations Committee minutes were accepted as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed the Operations Report.

Scott Kennedy and Ken Rodemer gave an update on the Holicong MS renovation electrical bid results. The new bid results came in \$409,300 than the first round of bids. We are now recommending the award of all (5) prime contracts for the renovations at Holicong MS.

Scott Kennedy and Ken Rodemer gave an update on the bid results for the modifications to the bleachers at War Memorial Field. The bidder did not submit a bid bond and qualified their bid by altering the required bid form. We are recommending the rejection of this bid and going out to rebid. The committee agreed with the recommendation.

On May 13, 2014 we received (2) bids for concrete sidewalk and curb replacement. The low bidder has completed several successful projects for CBSD. The committee agreed with the recommendation.

On May 13, 2014, we received (4) bids for asphalt repairs and seal coating. The low bidders have completed several successful projects for CBSD. The committee agreed with the recommendation.

We are recommending the purchase of (2) maintenance vans and (1) delivery truck. The committee discussed the options for purchasing vs. leasing a new roller. The committee agreed that purchasing would be less expensive.

The PA systems at CB West HS and Cold Spring ES are constantly breaking down or having difficulty being heard in the classrooms. We are recommending the replacement of the PA systems at CB West and Cold Spring. The committee agreed with the recommendation.

Each year, the facility use fees are reviewed and approved for the following year. We are recommending the approval of the facility use fees for the 2014-2015 school year with no changes to the fee structure. The committee agreed with the recommendation.

As part of the CB East renovations, we've replaced all of the HVAC equipment. One HVAC unit remains to be replaced which serves the choral room, choral office, choral practice room, band storage, and SGI room. We requested a proposal from the HVAC contractor. The committee agreed with the recommendation.

Scott Kennedy and Ken Rodemer reviewed the status of design for the Gayman ES bus/parent loop.

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The Unami MS locker room addition/renovations was reviewed. The Committee agreed to move forward with the locker room addition/renovation.

There was also discussion concerning the "permanent" modular classrooms and their long term need to remain at Unami. The committee agreed to monitor the enrollment over the next few years to determine if the modulators should be removed or replaced with a permanent classroom addition. The committee agreed that roofing and siding repairs should occur this summer to keep the modular classroom useful for the next few years.

Scott Kennedy and Ken Rodemer indicated that bids would be received to replace the Holicong MS tennis Courts. The recommendation to award this project would occur in June 2014.

#### ADJOURNMENT

The meeting was adjourned at 7:10 p.m. Minutes submitted by Scott Kennedy, Director of Operations and Administrative Liaison



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, July 22, 2014 at 7:00 PM, at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by the students in Michelle Michaud's ESY Life Skills class at Quarry Hill Elementary in the Pennsbury School District.

### ROLL CALL ATTENDANCE

#### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Pamela Strange (Bensalem Township)  
Mrs. Susan Cummings (Neshaminy)  
Mrs. Sandra Weisbrof (New Hope/Solebury)  
Mrs. Carol Clemens (Palisades)  
Mrs. Ada Miller (Pennridge)  
Mr. Christopher Cridge (Pennsbury)  
Mrs. Fern Strunk (Quakertown)

#### ABSENT: Members

Mr. John D'Angelo (Bristol Borough) *Called In at 7:10 PM but had Quorum so disconnected*  
Mrs. Helen Cini (Bristol Township)  
Mr. Stephen Corr (Central Bucks) *Called In at 7:00 PM but had Quorum so disconnected*  
Mrs. Patricia Sexton, Vice President (Council Rock)  
Mrs. Wanda Kartal (Morrisville)

### OFFICERS:

Executive Director

Deputy Executive Director

Treasurer

Secretary

Dr. Barry J. Galasso

Dr. Michael Masko

Mrs. Paula Harland

Mrs. Elizabeth Bittenmaster

**PRESENTATION** – Mark Hoffman provided a presentation on the School Districts Technology Consultative Services.

**PROGRAMS & SERVICES MINI REPORT** – Mark Hoffman provided the report on the School Districts Technology Consultative Services.

**SPECIAL EDUCATION MINI REPORT** – Mark Hoffman provided the report on the Extended School Year (ESY) Services.

**GOOD NEWS REPORT** – Dr. Galasso discussed the various items of good news.

**PUBLIC PARTICIPATION** – None

Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Pamela Strange, and passed by unanimous voice vote by eight (8) Board Members, the Board approved items #1-31:

**APPROVAL OF MINUTES**

Approved the minutes from the June 17, 2014 Board Meeting. (Refer to Minutes in July 22, 2014 Board Agenda).

**APPROVAL OF TREASURER'S REPORT**

Approved the Treasurer's Report for the period of July 1, 2013 through June 30, 2014. (Refer to Report in July 22, 2014 Board Agenda).

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the month of June 2014. (Refer to Report in July 22, 2014 Board Agenda).

**APPROVAL OF BUDGET REVISIONS**

Approved the following Budget Revisions: 2013-2014 State Early Intervention/Medical Access Early Intervention in the amount of \$17,594,806; 2013-2014 Homeless Children's Initiative Grant Budget in the amount of \$364,979; 2013-2014 Capital Projects Fund in the amount of \$1,872,498; and 2013-2014 School Age Medical Access Administrative Claims in the amount of \$68,684. (Refer to Report in July 22, 2014 Board Agenda).

**APPROVAL OF GENERAL FUND AND SPECIAL REVENUE FUND TRANSFERS**

Approved the General Fund and Special Revenue Fund Transfers for June 2014 in the amount of \$143,405. (Refer to Report in July 22, 2014 Board Agenda).

APPROVAL OF CONTRACT

Approved the Special Education Service Contract with Centennial School District for the period from July 1, 2014 through June 30, 2015 for a revenue amount of \$3,451,180. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF RENEWAL AGREEMENT

Approved the Renewal of Agreement with John Brady Associates for Legislative Liaison Services for the period from August 1, 2014 through July 31, 2015 in the amount of \$42,228. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Extended School Year (ESY) Private Provider Agreement with Delta-T Group for the period from June 30, 2014 through August 7, 2014 in the amount of \$42,000. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF PRIVATE PROVIDER AGREEMENTS

Approved the following 2014-2015 Early Childhood Private Provider Agreements for the period from July 1, 2014 through June 30, 2015 for a total revenue amount of \$970,000. (Refer to Agreements in July 22, 2014 Board Agenda)

|                                    |                  |
|------------------------------------|------------------|
| Abington Speech Pathology Services | \$250,000        |
| Gamut Early Intervention Services  | 310,000          |
| Karen Kaplinski                    | 49,000           |
| Pineville Child Development Center | 46,000           |
| St. Paul's Preschool               | 15,000           |
| William Penn Center                | 300,000          |
| Total:                             | <u>\$970,000</u> |

APPROVAL OF CONTRACT RENEWAL

Approved the Renewal of Contract with Central Bucks Transportation, Inc. for the period from September 1, 2014 through August 31, 2015 for the following amounts: (Refer to Contract in July 22, 2014 Board Agenda)

\$1,500,000 - Estimated Annual Cost  
No increase in rate per loaded mile - \$2.83  
No increase in the minimum cost per run per day - \$170.00  
No increase in the cost of an aide per day - \$55.00/\$75.00  
Prices listed in Appendix A of Agreement

APPROVAL OF CONTRACT RENEWAL

Approved the Renewal of Contract with Medical Transport Systems, Inc. for the period from September 1, 2014 through August 31, 2015 for the following amounts: (Refer to Contract in July 22, 2014 Board Agenda)

Round Trip Rate for Vehicle & Driver:

2 hours: \$86.00

3 hours: \$129.00

4 hours: \$172.00

5 hours: \$215.00

6 hours: \$258.00

Aide Rate: \$20.00 per hour

APPROVAL OF AGREEMENT

Approved the Agreement with Neshaminy School District and TODAY, Inc. for the 2014-2015 school year in the amount of \$128,295, pending solicitor approval. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL TO PURCHASE ONLINE COURSE CONTENT AND SERVICES

Approved to Purchase Online Course Content, Instructional Services and Professional Development from Connections Learning for interested school entities for the period from July 1, 2014 through June 30, 2015 and year to year thereafter for an amount based on school/district participation. (Refer to Statement of Work in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Special Education Private Provider Agreements for the period from July 1, 2014 through June 30, 2015 for an amount of \$65,500. (Refer to Agreements in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Misericordia University for Clinical Education Experience for the period from July 22, 2014 through July 21, 2015 at no cost/revenue. (Refer to Agreement in July 22, 2014 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Snipes Farm and Education Center for Professional Development Services provided on June 11, 2014 for a revenue amount of \$1,500. (Refer to Proposal in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with The Center for Student Learning for Strategic Services for the period of June through August 2014 for a revenue amount of \$2,500. (Refer to Contract in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Vida Charter School for Strategic Planning Services for the period from August 2014 through November 2015 for a revenue amount of \$3,900 plus travel expenses. (Refer to Proposal in July 22, 2014 Board Agenda)

APPROVAL OF ADDENDUM TO AGREEMENT

Approved the Addendum to Agreement with the Centennial School District for the period from July 1, 2014 through September 30, 2014 at a rate of \$500 per Principal Consultant per day. (Refer to Addendum in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the General Contracted Consultant Agreement with Pennsylvania Training and Technical Assistance Network (PaTTAN), Pennsylvania Department of Education and Montgomery County Intermediate Unit for the Development and Implementation of Project MAX for the period from July 1, 2014 through June 30, 2015 for a revenue amount of \$11,000. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with St. Katharine Drexel School for Instructional/Psychological and Occupational Therapy Services for the period from June 23, 2014 through June 30, 2015 for a total revenue amount of \$93,448.44. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with DecisionInsite, LLC to provide marketing assistance for their programs and services to schools and other entities for the period from July 2014 through June 18, 2017 for 5% of revenue as described in the agreement, pending solicitor's approval. (Refer to Agreement in July 22, 2014 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the Contracts and Purchases for the month of July 2014 for a total amount of \$174,466.92 as follows:

| <u>Contracts</u>   | <u>Vendor</u> | <u>Description</u>   | <u>Budget</u>            | <u>Amount</u> |
|--------------------|---------------|--|--------------------------|---------------|
| Dr. Jolene Borgese |               | Presenter Fee for Balanced Literacy Framework Workshop for Neshaminy School District on August 26 & 27, 2014 | Professional Development | \$1,000.00    |
| Chad Evans         |               | Presenter Fee for New Teacher Induction on August 19, 2014   | Local In-Service         | 400.00        |
| Ashleigh James     |               | Presenter Fee for one (1) Summer Course from June 23 through August 29, 2014                                 | Local In-Service         | 4,800.00      |

|                              |   |                                       |                    |
|------------------------------|---|---------------------------------------|--------------------|
| Konica Minolta               | 2014-2015 Copier Maintenance Contract<br>at Warminster Counseling Center from<br>July 1, 2014 through June 30, 2015 | Act 89                                | 1,011.00           |
| Sheryl Miller-Hosey          | Presenter Fee for District New Teacher<br>Induction on August 19, 2014  | Local In-Service                      | 85.00              |
| Scantron Technology Services | Annual Onsite Maintenance Renewal<br>for Catapult Scanner at Tawanka, August<br>4, 2014 through August 3, 2015      | Act 89                                | 724.00             |
| Scholastic Education         | Presenter Fee for Read 180 Training on<br>August 4 & 5, 2014  | Local In-Service                      | 5,798.00           |
| Mary L. Sharp-Ross           | Encumbrance for Bilingual Services<br>Psychology Evaluations  | Special Education                     | 7,500.00           |
| Joseph H. Werner, MD         | Consulting Services and Project Access<br>File Review Services  | Special Education<br>Project Access   | 350.00<br>7,370.00 |
| Sharon Wodyka                | Presenter Fee for District New Teacher<br>Induction on August 19, 2014  | BI Medical Access<br>Local In-Service | 3,630.00<br>400.00 |
|                              |   | Sub-Total                             | <u>\$33,068.00</u> |

| Vendor                               | Description  | Budget   | Amount                |
|--------------------------------------|--|--|-----------------------|
| <u>Purchases</u>                     |  |  |                       |
| Advanced Door Service                | Three (3) Doors with Anti-Ligature<br>Levers & Hardware for Tawanka  | Facilities Services<br>Tawanka                 | \$8,484.00            |
| CDW Government                       | 175 Licenses Parallels DT/FMAC<br>Enterprise Subscription for One (1) Year   | Technology<br>Services                         | 8,750.00              |
| Delcrest Medical Service, Inc.       | Encumbrance for 2014/2015 Nursing<br>Supplies  | Special Education                              | 4,300.00              |
| Delcrest Medical Service, Inc.       | Encumbrance for 2014/2015 for Repairs<br>or Replacement Student Lifts  | Special Education                              | 14,000.00             |
| DJC Holdings, LLC                    | Unique Learning Systems Curriculum<br>One (1) Year Renewal   | Special Education                              | 17,365.92             |
| John Beck Auto Body Company,<br>Inc. | Encumbrance for Vehicle Repairs and<br>Repairs   | Transportation                                 | 17,500.00             |
| Language Line                        | Encumbrance for Translation Services   | IDEA   | 45,000.00             |
| Storage Concepts, Inc.               | Relocation of Special Education Student<br>Files and Business Office Files and<br>Retrofit of Existing High Density Storage<br>Units | Administrative<br>Claiming<br>Capital Projects | 3,404.00<br>15,595.00 |
| Tire City                            | Vehicle Tire Purchases & Repairs   | Transportation                                 | <u>7,000.00</u>       |



Sub-Total: \$141,398.92

Grand Total: \$174,466.92

#### APPROVAL OF BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Approved the Bucks County Schools Cooperative Purchasing Group Bid #14-108 - Mulch, Chip and Soil for the period from July 1, 2014 through June 30, 2015 in the amount of \$35,240.45 to the following recommended vendors:

##### Vendors recommended for award:

|                             |              |
|-----------------------------|--------------|
| Britton Industries          | \$ 18,585.50 |
| Martin Limestone, Inc.      | 10,756.95    |
| Martin Stone Quarries, Inc. | 5,898.00     |

#### APPROVAL TO AWARD RENOVATIONS BID

Approved to Award the Toilet Room Modifications Prime Contract Lump Sum Bid to Centre Point Contracting, Inc. for the period from August 1, 2014 through December 31, 2014 (projected) for an amount not to exceed \$346,000.

#### APPROVAL OF AGREEMENTS

Approved the Special Education Agreements with Edison County Inc. for LEA and Itinerant Services at Mathom House for the period from July 1, 2014 through June 30, 2015 for an estimated revenue amount of \$30,000. (Refer to Agreement in July 22, 2014 Board Agenda)

#### APPROVAL OF AGREEMENT EXPANSION

Approved the Expansion of the Microsoft Software License Agreement with Dell, Inc. to include Central Bucks School District for the period from July through October 2014 for an amount of \$52,486.17. (Refer to Agreement in July 22, 2014 Board Agenda)

#### APPROVAL OF INTRODUCTORY READING TO BOARD POLICY

Approved the Introductory Reading of Amendment to Board Policy #1340.1 - Use of Teleconferencing. (Refer to Policy in July 22, 2014 Board Agenda).

#### APPROVAL OF SECOND AND FINAL READING TO BOARD POLICY

Approved the Second and Final Reading of Amendment to Board Policy #113.2 - Behavior Support. (Refer to Policy in July 22, 2014 Board Agenda).

#### APPROVAL OF SECOND AND FINAL READING TO BOARD POLICY

Approved the Second and Final Reading of Amendment to Board Policy #5340.3 - Hospitalization and Medical Insurance. (Refer to Policy in July 22, 2014 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (A through F) for July 2014 (Refer to attached report dated July 22, 2014).

INFORMATION ITEMS – Mr. Jack Brady provided his Legislative Report.

OLD BUSINESS – Dr. Galasso's 2013-2014 Evaluation was completed. Mr. Hartline thanked the Board Members for their participation.

NEW BUSINESS – None

Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Susan Cummings, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 7:49 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: Tuesday, September 16, 2014 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

*Elizabeth Bittenmaster*

Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**August 11, 2014**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, August 11, 2014, at 5:35 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

**Council Members**

Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mrs. Jane Schrader Lynch, Centennial S.D.  
Mr. Mark B. Miller, Centennial S.D. (Alternate)

**Absent**

Mrs. Susan Atkinson, New Hope Solebury S.D.  
Mr. Mark Byelich, Council Rock S.D.  
Mrs. Betty Huf, Centennial S.D.  
Mr. Joseph Jagelka, Central Bucks S.D.  
Mrs. Kelly Unger, Central Bucks S.D.

**Others in Attendance:**

Dr. Joyce A. Mundy, MBIT Superintendent of Record, Centennial S.D.  
Mrs. Denise Dohoney, Assistant Director  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

An Executive Session was held to discuss a Personnel Matter.

- II. There were no guests at the meeting.
- III. Mr. Kleinschmidt thanked Mr. Miller for serving on the Executive Council in Mrs. Huf's absence.

Mr. Kleinschmidt reported that the summer months at Middle Bucks have been full of activities during the month of July. There were 58 students who attended Summer School Consortium classes on-site at Middle Bucks and another 119 students who enrolled in on-line classes. In addition, there were 103 middle school students who participated in the Career Exploration Program.

In addition, the staff has been busy preparing to welcome over 800 students on September 2nd. The renovation of the Automotive Technology lab is just about complete,

the floor in the Collision Repair Lab has been refurbished, the concrete in the North Plaza has been repaired, a school store has been built in the former food court area and a light was installed at the entrance island of the school. Speaking of lights, the traffic light at the intersection of Deer Run and Route 263 has finally been installed. The traffic light installation has taken about 10 years to accomplish but will make entering and exiting the school much safer.

IV. Mr. Gamble extended best wishes to Mrs. Huf and wanted to let her know that we are thinking of her. He said we appreciate her and her love for this school and the Executive Council.

V. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed 4 ayes, 0 nays, and 1 abstentions (Mr. Miller was not present at the meeting) to approve the minutes of the June 9, 2014 meeting. Attachment 1 (pg. 1-1)

VI. Routine Business:

A. Administrative Report

1. Mrs. Strouse began her report by announcing that Mr. Christopher Tully, Multimedia Technology Teacher, received the Outstanding Career and Technical Teacher Award from the Pennsylvania Association for Career and Technical Education. A group joined him in Lancaster in June to see him receive his award. This was quite an accomplishment.

She presented the 2013/14 School Assessment Report. The report consisted of an overview of staff perception of school climate, enrollment, attendance data, withdrawal data, NOCTI scores, industry certifications earned, work based educational experiences, post-secondary plans, student perception of school climate and Adult Education enrollment.

School accomplishments that were highlighted included that secondary enrollment has increased 9.7% over the past three years, NOCTI scores reflected 92% Proficient or Advanced, secondary students earned 1544 industry certifications, students responded positively to the school climate survey, 92% of the staff feel the Guidance Counselor is available to meet with students, which is up 31%, 89% of the staff feel marketing strategies are effective, an increase of 22%, Adult Education posted a \$21,381 profit in 2013-14 and Li'l Bucks Childcare Center posted a \$10,653 profit in 2013-14.

Opportunities for improvement included that Administration will explore avenues to effectively communicate with staff and respond to concerns brought to their attention and continue to support student discipline practices to foster a safe, supportive and productive learning environment. Enclosure

There was a question as to how long this approach of self-evaluation been in place and if it was unique to career and technical education or just MBIT. Mrs. Strouse said it has been in place for probably 15 years and is unique to MBIT. It started with Dr. Lees, a previous Director, back in the mid 90's and is an offspring from being ISO registered. He always looked at numbers to figure out where he was going next. It has grown as we have been able to collect more data to get a better picture of what we are doing.

While looking at the staff perception of school climate, Mrs. Strouse noted there was a change in Administration this year and everybody is getting used to new people and a new way of doing things. It was mentioned that it doesn't make sense that discipline is up, which means you are listening and doing what you need to do, but there is a 6% decrease on listening to concerns and those two numbers don't quite jive.

It was asked, since we have 370 students with IEPs and a large variety of identifications, if there is an easy way to track identifications and if are they useful for someone who is not familiar with them. Mrs. Strouse said in the October 1<sup>st</sup> report it is broken down by the actual identification. The reports show the number of students with learning disabilities, visual or hearing impairments and the number of students with autism or emotional support needs. There was a comment that it's not clear to the person on the street and they wouldn't know that a student with autism requires more effort. Mrs. Strouse noted we have some students that need very little instructional support and there are some students that need many IEP accommodations.

There was a question asking if we had year to year comparisons on the percentages of students with special needs. Mrs. Strouse said we do and it is fairly consistent. The highest we ever had was 52% but somewhere around 45% or 46% is average for us.

Mr. Miller said that the number of certifications is spectacular and asked if we are tracking the number of students who have at least one certification and the number that did not receive any. Mrs. Strouse said it is tracked, but she did not have that information with her and would get back to him. She further explained that each program is required by PDE to offer a minimum of one industry certification. Most students leave here with a certification, but there are students who don't earn any. Mr. Miller requested to see the number of certifications expressed as an average certifications per student, because our enrollment has gone down over the course of time, we are tracking all the way back to 2007. Our enrollment in 2006 was 900 and today it is 835. He would like to see a graph showing the growth in number of certifications, but would also like to make sure we are not overlooking a student that does not have a certification upon completion. Mrs. Strouse explained that five or six years ago, the Department of Education did not require the students to have certifications, so we had many programs that did not offer any certification.

Engineering for example did not have an industry certification associated with it. Once that changed with the PDE, we had to get the teachers certified in order to be able to offer student certifications. Mr. Miller noted that with 800 students and 1500 certifications, some students have more than one and that could be a future marketing tool. He is just trying to get a handle on what that number actually is. Mrs. Strouse said she will put that information together for the next meeting.

There was a discussion about the climate of the building because some of the numbers dropped. Mrs. Strouse said she thinks the climate is fine, but we had a few changes that took place around the time of the survey that may have been reflected in the results. There was a comment that we probably don't get 100% participation in the staff survey or if we do it's still such a small set of people and it was asked if one person goes south, what percentage it would move. Mrs. Strouse explained that when we look at the surveys, we break it down to Administration, Support Staff, Paraeducators and Teachers. The survey results indicated that the only group that was unhappy were the Teachers. The other group's scores were very high. She thinks the other thing too is that we have new leadership in place and there have been some changes in expectations. They are looking for more in depth lesson plans and curriculum. Mrs. Strouse is happy to see this and even though there have been some changes, she thinks things are going well.

Mr. Kleinschmidt said the results are outstanding.

- B. Mr. Miller moved, Mrs. Schrader Lynch seconded, passed unanimously to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
  - 1. Dr. Mundy, Superintendent and Chairperson of the Professional Advisory Council said it is nice to be here in this capacity and she is looking forward to working with everyone. The meeting on August 5<sup>th</sup> is reflected in the minutes. Attachment 3 (pg. 3-1)
  - 2. Mr. Kleinschmidt said he was in attendance at the Building, Security and Technology Committee meeting. He reviewed the attachment and everything that was covered in the meeting was in the attachment. Attachment 4 (pg.4-1)
  - 3. Mr. Kleinschmidt said he was the only one in attendance at the Program, Policy and Personnel Committee with Mrs. Strouse. He reviewed the minutes and everything that was covered was stated in the attachment. Attachment 5 (pg. 5-1)

4. Mrs. Schrader Lynch, member of the Finance Committee, said everything is in the report. Attachment 6 (pg. 6-1)
- D. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve the Cash Payments Report for June and July. Attachment 7 (pg. 7-1)
- E. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve the Treasurer's Report for May and June. Attachment 8 (pg. 8-1)

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VII. Current Agenda Items

A. Personnel Items

1. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to ratify the additional staffing for the 2014 summer career enrichment programs, with statutory benefits only. Attachment 9 (pg. 9-1)
2. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to ratify the additional assignment of Michael Stafford, Instructional Assistant, to work during the summer as a Custodian, effective June 23, 2014.
3. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve a base salary adjustment of \$4,947 for Stacy Pakula, Career and Technical Education Supervisor, effective July 1, 2014, in accordance with the Act 93 Agreement.
4. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve the following teacher to serve in the role of Mentor Teacher in accordance with the teachers' contract at an annual rate of \$800 for the 2014-2015 school year.
  - a. John Fala
5. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve the following teachers to serve in the role of Advisors in accordance with the teachers' contract at an annual rate of \$1200 for the 2014-2015 school year.
  - a. Michael McCombe – National Technical Honor Society
  - b. Gina Boccella – HOSA
  - c. Pamela Swoyer – SkillsUSA
  - d. Gregory Smith – FFA
  - e. Randall McDowell – PBA
6. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve Denise Dohoney as the Title IX, Title VI and Section 504 Compliance Officer for the 2014/15 school year.

7. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to approve the substitute staff listing for the 2014-15 school year. Attachment 10 (pg. 10-1)

B. Policies

1. Mr. Gamble moved, Mr. Foster seconded, passed unanimously, to table revised Board Policy No. 101, Mission Statement, in the Programs Section. Attachment 11 (pg. 11-1)
2. Mr. Gamble moved, Mr. Foster seconded, passed unanimously, to adopt revised Board Policy 103, Nondiscrimination in School and Classroom Practices, in the Programs Section. Attachment 12 (pg. 12-1)

C. Other Matters for Consideration

1. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve the Student Code of Conduct/Handbook and Parent Guide for the 2014-2015 school year. Attachment 13 (pg. 13-1)
2. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve the revised 2014-2015 Li'l Bucks Partners in Learning calendar. Attachment 14 (pg. 14-1)
3. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve the agreement with Heritage Crystal Clean at an annual cost of \$16,988.00. Attachment 15 (pg. 15-1)

It was asked what Heritage Crystal Clean is, if it is the first time we have used them and if the company has the appropriate certifications. Mrs. Strouse explained that we have volatile compounds here such as brake fluid and oil that can't just be thrown in the trash. It is hazardous waste and this company picks it up for us. The company we were using was not dependable, so we moved to another company. Mrs. Strouse said this company has the appropriate certifications. Mr. Kleinschmidt added that one of the additional benefits to having changed companies, which was discussed at the Building, Security and Technology meeting, was the fact that the previous company we had been contracted with was letting the equipment deteriorate and some of it was not even functioning. The new company has put in their own new equipment and we are just waiting for the other company to pull out the old equipment. We now have new updated and safer equipment.

It was asked if we have been maintaining our hazardous labeling program and Mrs. Strouse said that we are.



4. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to receive and file the May 23, 2014 Local Advisory Council minutes. Attachment 16 (pg. 16-1)
5. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to ratify the revised Master Contract between the Bucks County Workforce Investment Board and Middle Bucks Institute of Technology. Attachment 17 (pg. 17-1)
6. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve the Articulation Agreement with Triangle Tech – Electrical and Network Cabling and Construction Carpentry. Attachment 18 (pg. 18-1)
7. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to authorize the Business Manager to acquire two 2015 GMC Savana 8 Passenger Vans at a cost of \$23,765.00 through COSTARS to be paid from the General Fund. Attachment 19 (pg. 19-1)

It was asked how it was determined that we wanted GMC Savana Vans. Mr. Vining explained he researched the different vans being used by schools and looked at the ratings. GMC came through as a good van, a good value and was safe. They will be used to transport students for shadowing experiences, worked based opportunities and clinical trips. Mrs. Strouse added that we don't have school busses here and if there is a need to go off campus, we have to use the vans to transport students. Mr. Vining said they will be replacing a 1994 Dodge Ram and a 1997 Dodge Ram. Mrs. Strouse said the attachment in the packet shows the van information, dealerships and price comparisons.

8. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, authorizing Administration to seek sealed bids for automotive equipment including a dual post lift, tire changer and tire balancer. To be funded by PDE Equipment Grant and/or Capital Reserve Fund.
9. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve the proposed 2015-2016 Budget Calendar. Attachment 20 (pg. 20-1)
10. Mr. Gamble moved, Mr. Miller seconded, passed unanimously, to approve budget transfers. Attachment 21 (pg. 21-1)
11. Mrs. Schrader Lynch nominated Mr. John Gamble, Dr. Foster seconded, passed 4 ayes, 0 nays, 1 abstention (Mr. Gamble), to appoint Mr. John Gamble as the Middle Bucks Institute of Technology PSBA Legislative Policy Council Voting Delegate Representative.

Mr. Kleinschmidt said that four members expressed an interest in attending the PSBA Delegate Assembly, however, one member deferred. The three people who are interested in attending are Mr. Gamble, Mr. Byelich and

Alternate Mr. Tomlinson. Mr. Garton said there wasn't any prohibition to the alternate being selected and if the Executive Council wants to appoint an alternate, they certainly can.

Mr. Miller explained that the PSBA Liaison is an appointment by the Chair and can be made at any time. The Delegate to the Legislative Platform Council is a vote of the board. There should be two separate actions and could be two separate people. He added that the person who accepts the Delegate appointment from MBIT cannot also accept an appointment from their home district.

- VIII. Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to adjourn the August 11, 2014 meeting of the MBIT Executive Council at 6:18 PM.

Respectfully submitted,

Roberta Jackiewicz  
Assistant Secretary

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**September 23, 2014**

**FOR ACTION: Real Estate Tax Assessment Appeal**

Lighthouse Warrington/Newpointe, LLC is an apartment complex located at 999 Easton Road, Warrington, PA. The complex has both 1 and 2 bedroom units as well as several tennis courts. The size of the property is approximately 13 acres. Land assessment was set at \$170,480 and building assessment was set at \$960,320, giving a total assessment on the property of \$1,130,800. The property was purchased in 2005 for \$14,500,000.00.

On August 28, 2014 The Court of Common Pleas of Bucks County reduced the assessment to \$1,030,800. The total assessment reduction is \$100,000.

The effective date for the reduction is January 1, 2012.

Per the Court order, the below calculates the amount, by year, due as a credit towards the parcel owner's 2015-16 school tax bill.

| <u>Tax Year</u>             | <u>Amount of Refund</u> |
|-----------------------------|-------------------------|
| Jan 2012 through June 2012  | \$5,919.20*             |
| July 2012 through June 2013 | \$12,034.40             |
| July 2013 through June 2014 | \$12,034.40             |
| July 2014 through June 2015 | \$12,161.80             |
| Total refund due            | \$42,149.80             |

\*Please note that the refund due for tax year 2011-2012 is for 6 months.

Under the new assessed value, the property owners will pay \$127,925 per year which will be a reduction of \$12,410 per year.

Jeff Garton and our commercial appraiser, Liberty Valuation, feel this is a fair settlement and do not recommend further litigation.

**RECOMMENDATION:**

The administration is recommending that the Board approve the Court's finding without further litigation.

8-28-14  
HOLD WITHIN 2014 145\*  
Garton Case

IN THE COURT OF COMMON PLEAS OF BUCKS COUNTY, PENNSYLVANIA  
CIVIL ACTION LAW

IN RE: Appeal of Lighthouse  
Warrington/Newpointe, LLC,  
Petitioner,

No. 2011-10991

The Bucks County Board of  
Assessment Appeals And Revision of Taxes

Civil Action - Law

Tax Parcel No. 50-010-119  
Assessment for the Year 2011  
Municipality: Warrington Township/CBSD  
Assessment for the Year 2012  
Property of Lighthouse Warrington/  
Newpointe, LLC  
Respondents.



Case #: 2011-10991 B09 10636620

Code: 145 Judge: 37  
Patricia L. Bachle, Bucks County Prothonotary  
Rcpt: 21167281 8/12/2014 11:54:18 AM

ORDER

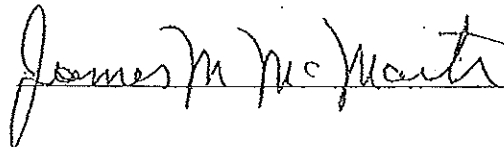
AND NOW, this 28<sup>th</sup> day of AUGUST, 2014, upon consideration of the  
Stipulation entered into by the parties in the Tax Assessment Appeal, it is ORDERED:

1. That the assessment for the above Tax Parcel effective for the 2012 Tax Year is fixed at \$1,030,800;
2. The assessment for the above Tax Parcel effective for the 2013 Tax Year is fixed at \$1,030,800;
3. The Assessment for the above tax parcel effective for the 2014 tax year is fixed at \$1,030,800;
4. Any tax refunds due for calendar years 2012, 2013 and 2014 shall be a credit against the 2015-2016 school taxes and for Bucks County and Warrington Township, same shall be credited against the 2015 tax bill; and

5. No interest shall accrue on or on account of the real estate tax refunds due from Bucks County, Warrington Township and Central Bucks School District under the Order of Court.

This Appeal shall be marked Settled, Discontinued and Ended, each party to pay their respective costs.

BY THE COURT:

 J.

James M. McMaster, Judge

N.B. It is your responsibility  
to notify all interested parties  
of the above action.